

**RESEARCH**  **GRANTS**

## The Skin Cancer Foundation Research Grants Guidebook for Applicants

Thank you for your interest in applying for a research grant from The Skin Cancer Foundation. For more than 40 years, our program has been helping early career investigators launch studies on the prevention, detection or treatment of skin cancer. This guide will help you navigate and learn what to expect throughout the application process.

### Table of Contents

Key Dates to Note .....	3
Register with SurveyMonkey Apply .....	4
Eligibility .....	5
Application Instructions .....	5
Application – Page 1.....	6
Application – Page 2.....	7
Application – Page 3.....	8
Application – Page 4.....	9
Application – Page 5.....	10
Frequently Asked Questions.....	11

### Key Dates to Note

- The application submission period runs from **May 1, 2023**, through **July 14, 2023**.
- Awardees will be notified in September 2023.
- The research grant awards period is for one year, from September 2023 to August 2024.
- A final report documenting research progress and use of funds is due at the conclusion of the award.

## Register with SurveyMonkey Apply

If you're not already registered, please follow the steps below.

**Step 1:** Visit [Research.SkinCancer.org](https://Research.SkinCancer.org)

**Step 2:** Click on **Register** in the upper right corner



**Step 3:** Complete the form

A screenshot of the "Apply" registration form. At the top, the "Apply" logo is centered, with the text "Register for an applicant account" below it. The form is titled "Register with" and offers three social media login options: Facebook (blue button with 'f'), Twitter (light blue button with bird icon), and Google (red button with 'G'). Below these is an "OR" separator. The form contains several input fields: "First name" and "Last name" (two separate boxes), "Email" (one wide box), "Password" (one box with an eye icon for visibility), and "Confirm password" (one box with an eye icon). Below the password fields, there is a line of text: "By registering for an account, you agree to our [terms of service](#) and [privacy policy](#)." At the bottom of the form is a reCAPTCHA widget with the text "I'm not a robot" and a checkbox. To the right of the checkbox is the reCAPTCHA logo and the text "reCAPTCHA Privacy - Terms". At the very bottom of the form is a large green button labeled "CREATE ACCOUNT".

## Eligibility

- Only applications submitted via Research.skincancer.org, our SurveyMonkey Apply online system, will be accepted.
- The research must be conducted by dermatology residents, fellows or investigators within 10 years of their first academic appointment. An MD or PhD doctorate is required.
- Applications must be conducted in collaboration with or under the supervision of the dermatology departments of medical or academic institutions within the United States.
- The scope of work must be relevant to skin cancer. Preference is given to projects that address improved methods of prevention, detection or treatment of skin cancers.
- Research projects that have already received funding from other sources are eligible to apply.
- Previous recipients of a Skin Cancer Foundation research grant are eligible to apply with a new project (applicant eligibility rules still apply).

## Application Instructions

**Complete all questions and file a request to submit an application.**

- Your work will be saved in real time. Click the “SAVE & CONTINUE EDITING” button at the bottom of the page at any time. Your application will be saved and can be resumed until submitted.
- Click the green “NEXT” button to advance. Alerts for incomplete or improperly answered fields will be shown in red. These fields must be filled in or corrected before you can move forward with the process. Any incomplete applications will be removed from the system after the application period closes.
- Upon completion, click the “SUBMIT” button to submit your application for consideration.
- Once submitted, you can no longer edit your application.

On the following pages, you’ll find a preview of the application so you can anticipate the questions and prepare your answers before starting the application process.

## Application – Page 1

Is this project being conducted at a medical or academic institution within the United States?

- Yes  
 No

Clear

What is your current professional status?

- Dermatology resident  
 Fellow  
 Investigator within 10 years of first academic appointment  
 None of the above

Is your project primarily relevant to skin cancer?

- Yes  
 No

Clear

Is this application for a project dermatologic in focus and either being conducted under the supervision of or in collaboration with the dermatology department of a medical or academic institution?

- Yes  
 No

Clear

SAVE & CONTINUE EDITING

NEXT

## Principal Investigator Details and Contact Information

First name

Last name

Degrees

Professional Title

Home mailing address

City

State

Zip Code

Phone (###-###-####)

(best number to reach you at)

Alternate email

(An email address where you can be reached if your primary email address changes)

Upload Principal Investigator Biosketch

(Word document or PDF)

Accepted formats: .pdf,.doc,.docx

PREVIOUS

SAVE & CONTINUE EDITING

NEXT

## Application – Page 3

### Project Institution Details

Name of institution where the project will be conducted

Department/Division under which project will be conducted

Institution mailing address

City

State

Zip Code

Department chairperson & title

Name of responsible administrator

(Supervisor/administrator of principal investigator or project)

Title of responsible administrator

Contact phone number for responsible administrator

Contact email address for responsible administrator

PREVIOUS

SAVE & CONTINUE EDITING

NEXT

## Project Details

Title of research project

Brief summary of project

(50 words or less)

This value must be between 1 and 50 words.

Project initiation date

Anticipated completion date

Upload a document detailing the following project information (no more than five pages excluding references and biosketches)

1. Purpose and/or objectives
2. Current status of work in this area
3. Methods or procedures to be adopted
4. Facilities available (including equipment)
5. List of personnel who will conduct this project
6. Biosketches of other professional staff who will conduct this project

Attach files below (multiple files allowed)

PREVIOUS

SAVE & CONTINUE EDITING

NEXT



# Application – Page 5

## Financing (Funding will be for a maximum of one year)

Funding is based on the scope of the research project. It is the Foundation's policy not to fund overhead or indirect costs.

### Grant amount being applied for

- \$25,000  
 \$50,000

### List other sources and amounts of support for this project already received or committed

### Are you applying to other grantors for funding for this project?

- Yes  
 No

Clear

**Please Note:** Receiving additional sources of funding does not increase or decrease consideration for a Skin Cancer Foundation Research Grant.

## Project Budget

Budget should include anticipated personnel, equipment and supply expenses for one year.

[Click here to download a .xls budget template](#)

(Please complete and upload a budget spreadsheet as well as this form. Use the budget spreadsheet if you require additional lines.)

### A. Personnel Costs

Row	Personnel name & title	% of time allotted to project	Salary (numbers only - commas and spaces not accepted)
1 (required)	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>

#### Total personnel cost

\$

### B. Equipment

Row	Item	Cost (numbers only - commas and spaces not accepted)
1 (required)	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>

#### Total equipment cost

\$

### C. Supplies

Row	Item	Cost
1 (required)	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>

#### Total supplies cost

\$

#### Total expenses (personnel + equipment + supplies)

\$

### Submit a project budget spreadsheet

Accepted formats: .xls, .xlsx, .csv

To my knowledge, the information contained in this application is true.

### Type name of principal investigator

### Date

PREVIOUS

SAVE & CONTINUE EDITING

MARK AS COMPLETE

## Frequently Asked Questions

**Q: Can candidates from countries outside of the United States (for example, the United Kingdom) apply?**

**A:** It depends. While the applicant may be a citizen of a country outside the U.S., the research project applying for a grant must be conducted in, in collaboration with or under the supervision of the dermatology departments of medical or academic institutions within the U.S.

**Q: My research project involves new novel approaches to skin cancer outside of traditional trajectories. Am I eligible for a research grant from your Foundation?**

**A:** Only applications for research projects relevant to skin cancer will be accepted for consideration. Preference is given to projects that address, at the clinical and basic science levels, improved methods of prevention, detection or treatment of skin cancers. If you're still uncertain whether your project is eligible, send an email to [research@skincancer.org](mailto:research@skincancer.org) with a description of your project.

**Q: I work alongside investigators at my institution to help them identify opportunities for foundation funding. Are collaborators allowed to view or contribute to applications?**

**A:** Collaborators are welcome to assist applicants in preparing and submitting applications.

**Q: Do you require a letter of intent (LOI)?**

**A:** No. Only a completed application is required.

**Q: Is a postdoctoral eligible to apply?**

**A:** Research must be conducted by dermatology residents, fellows or investigators within 10 years of their first academic appointment.

**Q: Can a grant proposal include overhead or indirect costs?**

**A:** It is the Foundation's policy not to fund overhead or indirect costs.

**Q: Can I apply for a Skin Cancer Foundation grant even if I apply for or receive support from other grantors as well?**

**A:** Receiving additional sources of funding does not increase or decrease consideration for a Skin Cancer Foundation Research Grant.

**Q: Can previous awardees of Skin Cancer Foundation Research Grants apply for a new grant?**

**A:** Yes, if the applicant meets all requirements.

*Don't see your question here, please email [research@skincancer.org](mailto:research@skincancer.org) for help.*